



Charis Chan

www.charischan.me

linkedin.com/in/charis-c
charischan.studio@gmail.com

+1 (912) 220 2257

Savannah
GA, United States

Education

Anticipated May 2019

Savannah College of Art and Design (SCAD)

Bachelor of Fine Arts in Fashion
Marketing and Management
HONG KONG, SAVANNAH
Major GPA: 3.50

2013 – 2015

Hong Kong Design Institute

Higher Diploma in
International Fashion Business

2012 – 2013

Hong Kong Institute of Vocational Education

Foundation Diploma in Design

Language

Cantonese
English
Mandarin

Software

Microsoft Office
Adobe Photoshop
Adobe Illustrator
Adobe InDesign

Professional Experience

06/2017 – 08/2017

Agent Provocateur Hong Kong

Store Operation Intern

- Managed and reached targeted customer for marketing purpose
- Updated feeds on social media
- Entered daily sales figures and report

04/2016 – 08/2017

Kwong Yuen Education Centre

Children's Drawing & Comic Class Tutor

- Taught weekly one hour session for 3-8 years old children
- Coordinated lesson plans for each session

06/2014 – 08/2014

TPassion Limited

Marketing Internship

- Researched apparel companies for branded opportunities, related to sustainable production.
- Managed weekly garment report.
- Checked quality and quantity for the organic clothing and coordinated packaging for distribution

12/2013 – 12/2013

Piquadro Hong Kong Limited

Part-time Salesperson

- Served customers by providing product information and style recommendation to customer
- Maintained appropriate inventory level and kept assigned areas in presentable condition
- Took stock inventory

08/2013 – 09/2013

Veeko International Holdings Limited

Part-time Shop Assistant

- Served customers by provided products' information and style matching recommendation
- Arranged and display merchandise

02/2017

SCAD HK Fashion Showcase

Coat Checker (Volunteer)

- Managed the safe storage and retrieval of guests' personal belongings
- Provided fashion showcase direction for guests

01/2016

SCAD HK Fashion Showcase

Walkway Usher (Volunteer)

- Escorted models from backstage to the walkway
- Provided support in maintaining clear pathways for models